

7 November 2014

Dear

Freedom of Information Act Request

Original Request:

Part A

1. Please state which business directory the trust uses when searching for suppliers.
2. Does a company need to have a listing in a particular business directory in order for the trust to consider the company as a potential supplier?
3. What is the name of the online business directory used by the trust?
4. What is the procedure in setting up a business contract with the trust?

Part B

1. Which funeral director does the trust use? What is the reasoning for using this particular funeral director?
2. Is there a contract with this funeral director?
3. What is the name of the firm, company and/or individual used by the trust, in order to help find missing or unknown family members in order to arrange a funeral?
4. Is there a contract with this firm, company and/or individual? What is the reasoning for using this particular firm, company and/or individual?
5. If a funeral needs to take place and there are no family members or next of kin who can arrange the funeral, who is responsible for finding missing or unknown family members? Please provide contact name and details.
6. Within the trust who refers information to the council, Duchy of Cornwall, Duchy of Lancaster, Ultimus Haeres, QLTR, Farrer & Co and/or Treasury Solicitor and/or Bona Vacantia and /or ? Please provide name and contact details.
7. Does the trust refer these deaths to the local council in which a public health funeral is necessary?
8. What are the contact details of the person (within the trust) who refers these deaths to the council?
9. Within the last 12 months, how many referrals has the trust made to either the council, Duchy of Cornwall, Duchy of Lancaster, Ultimus Haeres, QLTR, Farrer & Co and/or Treasury Solicitor (or Bona Vacantia)?
10. Of the cases that have been referred (to the above mentioned bodies), please provide:
 - Date of referral made to any of the above mentioned bodies.
 - Reason for not referring to the above mentioned bodies.
 - The name of the deceased.
 - Date of death.
 - Last known address.
 - Place of death.
 - Date of birth.
 - Have family members and/or next of kin been contacted?
 - Who contacted their family members and/or next of kin? (name and contact details)
11. Are these details published on line? Please provide URL and name of website.

12. Are obituaries published for these funerals in order for friends and/or family members (who are not aware of the death) to attend the funeral? What is the name of the website/publication in which these obituaries are placed?

Our Response:

Further to your FOI request to Wirral Community NHS Trust, please find below the information requested:

Part A

Questions 1 – 3: The trust uses Sid4Gov which is the NHS supplier database.

Question 4: The trust uses framework agreements or, in line with the trust's Standing Financial Instructions, goes out to tender or obtains the required number of quotations.

Part B

Wirral Community NHS Trust does not undertake Public Health/Welfare funerals and therefore does not hold the information you request.