

Our Ref: CTFOI-384

Your Ref:

27 July 2015

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Dear

## **Freedom of Information Act Request**

### **Original Request:**

[Under Freedom of Information I would like to request:](#)

- [Full management structure \(with names and job titles\) of the organisation.](#)
- [Full management structure \(with names and job titles\) of the Estates and Facilities Department](#)
- [Spend on agency staff within your Estates & Facilities Department 2014-2015.](#)

### **Our Response:**

Further to your FOI request, please find below the information requested:

- A management structure for the organisation is attached.
- There is no management structure available for the Estates and Facilities Department, however the job titles within this department are as follows:
  - Head of Capital Projects & Estates
  - Site Manager
  - Compliance & Fire Manager
  - Senior Administrator
  - Receptionist/Clerk
  - Handyman
- There was no money spent on agency staff within the Estates & Facilities Department between 2014-2015.

Yours sincerely,