

Our Ref: CTFOI-392

13 August 2015

Old Market House
Hamilton Street
Birkenhead
Wirral
CH41 5AL

Tel: 0151 514 2888

Dear

www.wirralct.nhs.uk

Freedom of Information Act Request

Original Request:

I'm currently doing some research with regards to fleet management and I was wondering if I could submit a freedom of information request detailing the organisation's vehicle, leasing and maintenance contracts. I am aware that not all organisations will have this particular contract but can you please send the following information with regards to these contracts:

1. Contract Type: Maintenance, Leased, Hire.
2. Who is the supplier of this contract? If there is more than one supplier please can you split all the information out below including annual spend, contract description and contract dates.
3. A small description of the contract.
4. The expiry date of each individual contract.
5. The contract review date.
6. Can you please send me contact details of the individual within the organisation responsible for this contract? Can you please send me two contacts, one from the fleet management (or equivalent) and the other procurement or purchasing preferably the category manager.
7. If the contract above was awarded within the last six months could you please provide me with the suppliers that were shortlisted?
8. I understand that the FOI Act is for recorded information but if you could be so help please include notes into what the organisation tends to do for future procurements, extending contract, going to tender etc.

Our response:

Further to your FOI request to Wirral Community NHS Trust, please find below the information you requested:

1. The contract type is leased.
2. The supplier of the contract is GMP Drivercare.
3. The contract is for the provision of lease cars for eligible staff and administration of the scheme.
4. The contract expires October 2015.
5. The contract is reviewed annually.
6. Mr Lee Radford, Head of Procurement can be contacted on 0151 514 2888 and is based at Old Market House.
7. Not applicable.
8. This is under discussion at the present time.

Yours sincerely,