

**WIRRAL COMMUNITY NHS TRUST
BOARD OF DIRECTORS MEETING**

Monday 2 June 2014 at 2.00 pm
Duncan Room, Old Market House

AGENDA - PUBLIC

No	Time	Item	Action	Reference
1.		Patient Story - Livewell (Director of Quality and Nursing) (Pages 1 - 6)	To assure	WCT14/15-034 (d)
STATUTORY BUSINESS: (20 minutes)				
2.		Apologies for Absence		WCT14/15-035 (v)
3.		Invitation for Public Comments		WCT 14/15-036 (v)
4.		Chairman's Announcements		WCT 14/15-037 (v)
5.		Declaration of Interests		WCT14/15-038 (v)
6.		Minutes of the Previous Meeting: <ul style="list-style-type: none"> 7 April 2014 (Pages 7 - 18) 	To approve	WCT14/15-039 (d)
7.		Matters Arising <ul style="list-style-type: none"> 7 April 2014 (Pages 19 - 20) 	To review progress	WCT14/15-040 (d)
8.		Chief Executive's Report - April/May 2014 (Pages 21 - 23)	To assure	WCT14/15-041 (d)
9.		Committee Reports - May 2014 (Pages 24 - 31)	To note	WCT14/15-042 (d)
QUALITY GOVERNANCE: (75 minutes)				
10.	5 mins	Quality Account (Director of Quality and Nursing) (Pages 32 - 51)	To approve	WCT14/15-043 (d)
11.	10 mins	Complaints and Concerns Report (Director of Quality and Nursing) (Pages 52 - 61)	To assure	WCT14/15-044 (d)
12.	10 mins	Safe Staffing Levels Report (Director of Quality and Nursing) (Pages 62 - 76)	To assure	WCT14/15-045 (p)
13.	15 mins	Quality Dashboard (Director of Quality and Nursing) (Pages 77 - 79)	To approve	WCT14/15-046 (d)
14.	10 mins	Quality Governance Assurance Framework Action Plan (Director of Quality and Nursing) (Pages 80 - 87)	To approve	WCT14/15-047 (d)
15.	15 mins	Assurance Reports Quarter 4: <ul style="list-style-type: none"> Infection Prevention & Control Safeguarding (Director of Quality and Nursing) (Pages 88 - 97)	To assure	WCT14/15-048 (d)
16.	20 mins	Annual Reports 2013/14: <ul style="list-style-type: none"> Safeguarding Infection Prevention and Control CQUIN (Director of Quality and Nursing) <ul style="list-style-type: none"> Local Security Management (Director of Finance and Development) (Pages 98 - 234)	To assure	WCT14/15-049 (d)
STRATEGY: (20 minutes)				
17.	5 mins	Foundation Trust Programme Update (Director of Finance and Development) (Pages 235 - 237)	To assure	WCT14/15-050 (d)
18.	5 mins	Membership and Engagement Strategy 2014-17 (Trust Board Secretary) (Pages 238 - 271)	To approve	WCT14/15-051 (d)

19.	10 mins	Patient Experience Strategy 2014-17 (Director of Quality and Governance) (Pages 272 - 310)	To approve	WCT14/15-052 (d)
BUSINESS & PERFORMANCE: (45 minutes)				
20.	10 mins	Integrated Performance Report - Month 1 (Chief Executive) (Pages 311 - 339)	To note	WCT14/15-053 (d)
21.	15 mins	Service Update – Integrated Care/Urgent Care Services (Director of Operations) (Pages 340 - 347)	To assure	WCT14/15-054 (d)
22.	5 mins	High Level Organisational Risk Report (Trust Board Secretary) (Pages 348 - 355)	To assure	WCT14/15-055 (d)
23.	5 mins	Membership & Engagement Update (Trust Board Secretary) (Pages 356 - 359)	To note	WCT14/15-056 (d)
24.	10 mins	Communications & Marketing Strategy updated goals and Implementation Plan (Director of HR and Organisational Development) (Pages 360 - 384)	To approve	WCT14/15-057 (d)
CORPORATE GOVERNANCE:				
		None		
COMMITTEE REPORTS: (5 minutes)				
25.		Clinical Forum: • 15 April 2014 (Pages 385 - 388)	To note	WCT14/15-058 (d)
26.		Quality & Governance Committee: • 17 March 2014 • 22 April 2014 (Pages 389 - 407)	To note	WCT14/15-059 (d)
27.		Education & Workforce Committee: • 17 March 2014 • 22 April 2014 (Pages 408 - 419)	To note	WCT14/15-060 (d)
28.		Finance & Performance Committee: • 24 March 2014 • 28 April 2014 (Pages 420 - 430)	To note	WCT14/15-061 (d)
29.		Staff Council: • 13 March 2014 (Pages 431 - 442)	To note	WCT14/15-062 (d)
ITEMS FOR INFORMATION				
30.		Any Other Business		WCT14/15-063 (v)
31.		Items for Risk Register		WCT14/15-064 (v)
Date and Time of Next Meeting: The next Public Trust Board meeting will take place on Monday 7 July 2014 at 2.00pm				