

**WIRRAL COMMUNITY NHS TRUST
BOARD OF DIRECTORS MEETING**

Monday 7 July 2014 at 2.00 pm
Duncan Room, Old Market House

AGENDA - PUBLIC

No	Time	Item	Action	Reference
1.		Patient Story – End of Life Care (Director of Quality and Nursing) (Pages 1 – 9)	To assure	WCT14/15-065 (d)
STATUTORY BUSINESS: (30 minutes)				
2.		Apologies for Absence		WCT14/15-066 (v)
3.		Invitation for Public Comments		WCT 14/15-067 (v)
4.		Chairman’s Announcements		WCT 14/15-068 (v)
5.		Declaration of Interests		WCT14/15-069 (v)
6.		Minutes of the Previous Meeting: <ul style="list-style-type: none"> 2 June 2014 (Pages 10 – 22) 	To approve	WCT14/15-070 (d)
7.		Matters Arising <ul style="list-style-type: none"> 2 June 2014 (Pages 23 – 24) 	To review progress	WCT14/15-071 (d)
8.		Chief Executive’s Report - June 2014 (Pages 25 – 32)	To assure	WCT14/15-072 (d)
9.		Committee Reports - June 2014 (Pages 33 – 38)	To note	WCT14/15-073 (d)
QUALITY GOVERNANCE: (1hour 5 minutes)				
10.	15 mins	Quality Governance Assurance Statement and Memorandum (Chief Executive/Director of Nursing and Quality) (Pages 39 – 61)	To approve	WCT14/15-074 (d)
11.	5 mins	Complaints and Concerns Report (Director of Quality and Nursing) (Pages 62 – 71)	To assure	WCT14/15-075 (d)
12.	10 mins	Safe Staffing Levels Report (Director of Quality and Nursing) (Pages 72 – 87)	To assure	WCT14/15-076 (p)
13.	5 mins	Quality Dashboard (Director of Quality and Nursing) (Pages 88 – 90)	To approve	WCT14/15-077 (d)
14.	5 mins	Leadership Safety and Patient Experience (Chief Executive) (Pages 91 – 96)	To assure	WCT14/15-078 (d)
15.	5 mins	Care Quality Commission Quality Risk Profile (Director of Quality and Nursing)	To assure	WCT14/15-079 (v)
16.	20 mins	Annual Reports 2013/14: <ul style="list-style-type: none"> Equality & Diversity (Director of HR and Organisational Development) Complaints & Concerns Clinical Audit Learning & Development (Director of Quality and Nursing) Medicines Management Controlled Drugs (Medical Director) (Pages 97 – 208) 	To assure	WCT14/15-080 (d)

STRATEGY: (10 minutes)				
17.	10 mins	Foundation Trust Programme Update (Director of Finance and Development) (Pages 209 – 212)	To assure	WCT14/15-081 (d)
BUSINESS & PERFORMANCE: (60 minutes)				
18.	10 mins	Annual Accounts 2013/2014 (Director of Finance and Development) (Pages 213 – 270)	To note	WCT14/15-082 (d)
19.	15 mins	Integrated Performance Report - Month 2 (Chief Executive) (Pages 271 – 295)	To note	WCT14/15-083 (d)
20.	10 mins	Service Update – Integration (Vision 2018) (Chief Executive/Director of Operations) (Pages 296 – 305)	To assure	WCT14/15-084 (d)
21.	5 mins	High Level Organisational Risk Report (Chief Executive) (Pages 306 – 313)	To assure	WCT14/15-085 (d)
22.	5 mins	Membership & Engagement Update (Membership and Engagement Manager) (Pages 314 – 317)	To note	WCT14/15-086 (d)
23.	15 mins	Equality, Diversity and Human Rights Strategy Action Plan Update (Director of HR and Organisational Development) (Pages 318 – 336)	To assure	WCT14/15-087 (d)
CORPORATE GOVERNANCE: (20 minutes)				
24.	10 mins	Board Governance Assurance Framework (Chief Executive) (Pages 337 – 348)	To assure	WCT14/15-088 (d)
25.	10 mins	Board Assurance Framework (Chief Executive) (Pages 349 – 388)	To assure	WCT14/15-089 (d)
COMMITTEE REPORTS: (5 minutes)				
26.		Quality & Governance Committee: • 19 May 2014 (Pages 389 – 396)	To note	WCT14/15-090 (d)
27.		Education & Workforce Committee: • 19 May 2014 (Pages 397 – 402)	To note	WCT14/15-091 (d)
28.		Finance & Performance Committee: • 27 May 2014 (Pages 403 – 408)	To note	WCT14/15-092 (d)
29.		Staff Council: • 24 April 2014 (Pages 409 – 418)	To note	WCT14/15-093 (d)
ITEMS FOR INFORMATION				
30.		Any Other Business		WCT14/15-094 (v)
31.		Items for Risk Register		WCT14/15-095 (v)
Date and Time of Next Meeting: The next Public Trust Board meeting will take place on Monday 1 September 2014 at 2.00pm				